



Job title:	Clinical Manager	Job category:	Clinical
Department/Group:	Clinical Staff/Nurse	Job code/Req no.:	N/A
Location:	Mesa	Travel required:	Local
Level/Salary range:	DOE	Position type:	Part-Time
HR contact:		Date posted:	07/20/2023
Will train applicant(s):	Some onsite training	Posting expires on:	N/A

External posting URL:	External posting URL
Internal posting URL:	Internal posting URL

Job description

Jacob's Hope is a 24-hour specialty care nursery for newborns with Neonatal Abstinence Syndrome (NAS), or withdrawals from prenatal substance exposure. The center is licensed under the Arizona Department of Health Services as a B5 Behavioral Health Sub-Acute Inpatient Facility for up to 12 infants as they are being treated for symptoms specific to NAS. Our organization employs nurses and nursing assistants to care for the newborns. The Clinical Manager works as a team member with other nurses and physicians and is responsible for ensuring that a newborn's care is within the direction of the Medical Director.

Jacob's Hope is currently seeking a Clinical Manager to fill an immediate opening at our nursery in Mesa. Ideal candidate has leadership experience, is a quick learner, motivated to support a team of dedicated clinical staff, has the ability to work at least two to three nursing shifts per week and has daytime availability.

ROLE AND RESPONSIBILITIES

The Clinical Manager plays a critical role in the overall success of the organization.

- Recruits, hires, and trains clinical staff
- Oversees scheduling and assisting Supervisor when needed
- Monitors and updates orders and schedules diagnostic and therapeutic services
- Ensures unit census and patient location is current at all times
- Coordinates nursing unit communications and activities
- Manages efforts of the Registered Nurses (RN) and Nurse Assistants (NA)
- Documents services in patient's medical record
- Follows Jacob's Hope policies and procedures
- Protects patient information confidentiality in accordance with Jacob's Hope's policies plus State and Federal regulations
- Administers medications, monitors vital signs and provides vital nutrients to newborns
- Assesses withdrawal symptoms and provides ordered medication adjustments
- Ensures that infants are medically stable and meeting developmental expectations
- Prepares, monitors, and updates treatment plans
- Provides updates to legal guardians on the status and progress of the patient.
- Provides specialized SEN care training to care providers
- Ensures evacuation drills are completed as scheduled
- Assists with patient admittance and can answer questions from clinical staff
- Performs general nursing activities

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Degree in Nursing
- Licensed Registered Nurse under the State of Arizona Board of Nursing
- At least five years NICU or infant nursing care experience
- Current BLS for Providers (PALS and NRP are a plus)
- Have or willing to obtain an Arizona Level I Fingerprint Clearance Card
- Current negative TB test
- Current Flu Vaccine or willing to wear a mask during cold and flu season
- Negative drug screening results
- Excellent written and oral communication skills
- Maintains a working knowledge of drugs and their categories according to site/department specific policy
- Proficient in medical terminology and computer skills
- Previous leadership experience preferred

ADDITIONAL NOTES

This is an in-person position with remote (non-clinical) hours available

Reviewed by:	Name	Date:	Date
Approved by:	Name	Date:	Date
Last updated by:	Name	Date/Time:	Date/Time