



Job title:	Peer Support Specialist	Job category:	
Department/Group:	Administration	Job code/Req no.:	N/A
Location:	Mesa	Travel required:	Local
Level/Salary range:	Hourly	Position type:	Part-Time
HR contact:		Date posted:	08/31/2023
Will train applicant(s):	Some onsite training	Posting expires on:	N/A

Job description

Jacob's Hope is a 24-hour specialty care nursery for newborns with Neonatal Abstinence Syndrome (NAS) and experiencing withdrawal symptoms after birth. We provide prenatal education and training to moms and caregivers as well as routine follow-up once the family goes home.

Our organization employs nurses and nursing assistants to care for the newborns. To expand our Family Support Program and support mothers with substance use disorder (SUD), Jacob's Hope is looking to fill an immediate opening for a Peer Support Specialist.

ROLE AND RESPONSIBILITIES

The Peer Support Specialist (PSS) plays a critical role in the overall success of the organization. The PSS works in conjunction as part of a multi-disciplinary team made up of Registered Nurses (RN), Nursing Assistants (NA), Behavioral Health Director, and administrative supports. They provide personal experience, strength, and hope to pregnant Mom's, their families, and significant others as they prepare for care, to increase the likelihood of recovery.

- Provide your own recovery experience, creativity, and passion to those in recovery.
- Serve as a true coach and support person to those looking to enhance their quality of life.
- Assist in advocating for Jacob's Hope for their newborn after birth
- Participate in incoming referral process by connecting with new Moms
- Performs administrative work in support of the program.
- Demonstrate excellent oral, written and electronic communication skills.
- Ensure the coordination of information and confidentiality of communications within the organization.
- Demonstrate and maintain professional and productive working relationships within the organization's staff, board members and community.
- Communicate pertinent information via proper documentation
- Provide services that are recovery oriented, person centered, incorporates developmentally/age-appropriate treatment, and are culturally sensitive.
- Assist in accessing community services/resources.
- Recognize members physical restrictions, medical concerns and crisis intervention plans.
- Attend staff meetings as required
- Provide assistance in acting as a liaison for individual and family if required.
- To ensure compliance & adequate services, additional job duties may be required to meet the needs of the program and or department.
- Attend community events and promote the organization's services
- Maintain open communication with Mom's and caregivers, provide follow-up to Behavioral Health Director and clinical staff as necessary

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Must be at least 21 years old and requires a High School Diploma or GED (General Equivalency Diploma,)

- Peer Support Certification, is preferred
- Upon hire, employees without the Peer Support Certification will have 30-days from the date of hire, to complete the Peer Support Certification training
- Must have personal lived experience based on the AHCCCS requirements to take peer support certification course
- Must have or be willing to obtain (and maintain) a Level I Fingerprint Clearance Card
- Must have or willing to obtain CPR Training

ADDITIONAL NOTES

This is a hybrid position requiring your own reliable transportation and cell phone (assigned a Google phone number)

Reviewed by:	Name	Date:	Date
Approved by:	Name	Date:	Date
Last updated by:	Name	Date/Time:	Date/Time